

# Presenting a training period

- Objective : I know how to present a training period in order to have the first part of my final examination
  - I know how to use link words and their purpose
  - I present my training period following a precise order
- Intermediate task
  - I fill a grid which helps to construct my expression
- Final task: I present my training period following the instructions: a three part development introduced and concluded according to the instructions

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# Act n° 1 : fill the following grid according to your own training period

NAME OF THE FIRM	
localisation	
Information:	
- date of creation, historical information	
- number of employees	
- aim/production	
- customers	
-providers	
Tutor:	
- name	
- occupation	
My training period	
- duration of the training period	
- different tasks( give details)	
Likes/dislikes	
In conclusion: useful for your future job?	

# Act n°2 : looking for word definitions and translations

- Localisation
- An employee
- An aim
- To aim at
- A customer
- A provider
- A tutor
- A training period
- A duration
- A task
- A like
- A dislike
- useful

# Act n°3: ask the questions linked to the following items

ITEMS	QUESTIONS
Name of the firm	
localisation	
Information:	
Date of creation, historical information	
Number of employees	
Aim or production	
customers	
Providers	

# Act n°3: ask the questions linked to the following items

ITEMS	QUESTIONS
Name of the firm	What is the name of the firm?
localisation	Where is it located?
Information:	Have you got some information about the firm?
Date of creation, historical information	When and where was it created? Who was its creator?
Number of employees	How many employees work there?
Aim or production	What do they produce? What do they aim at?
customers	Who are its customers? Where do they come from?
Providers	Who are its providers?

# Act n°3: ask the questions linked to the following items

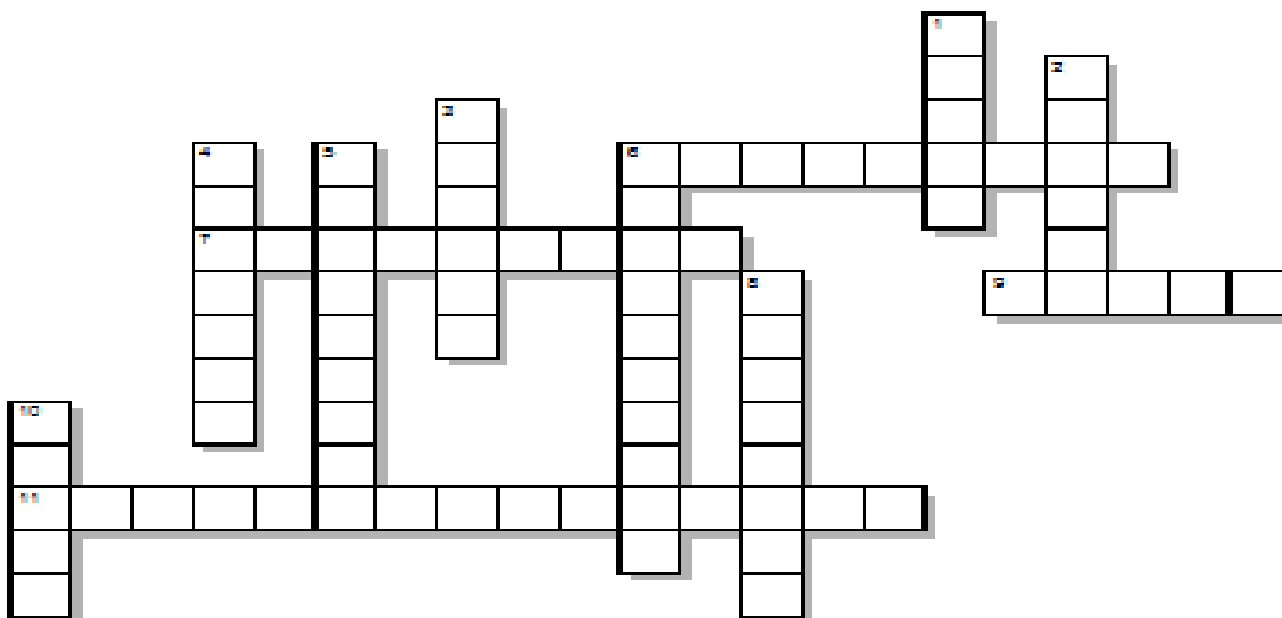
ITEMS	QUESTIONS
Tutor	
Name	
Occupation	
My training period	
Duration	
Different tasks	
Likes and dislikes	
Conclusion	

# Act n°3: ask the questions linked to the following items

ITEMS	QUESTIONS
Tutor	Can you give some details about your tutor?
Name	What is my tutor's name?
Occupation	What is his/her occupation?
My training period	Can you give some information about your training period?
Duration	How long did it last?
Different tasks	What were the tasks I performed?
Likes and dislikes	What did I like? What did I dislike?
Conclusion	Was it useful for your future job?



Act n°4: Lexical activity: crossword. The words are understood. Put them in a puzzle grid from their French translation



ACROSS

- 6 UN FOURNISSEUR
- 7 UN CLIENT
- 9 CE QUE L'ON AIME
- 11 UNE PERIODE DE STAGE

DOWN

- 1 UN BUT
- 2 UTILE
- 3 UNE TUTEUR
- 4 AVOIR POUR BUT
- 5 UNE DUREE
- 6 UN EMPLOYE
- 8 CE QUE L'ON AIME PAS
- 10 UNE T CHE



# Here are some helps about the link words you can use in your expression

- To begin a paragraph you can use link words such as:
  - firstly, in a first part, to begin with
  - secondly, in a second part, then, moreover, furthermore
  - thirdly, in the first part, finally
- To finish your expression, you can use:
  - To conclude, I should say that
  - In conclusion I should say that
- Then follow the instruction to build the report (see next slide)

# FINAL TASK: Follow this instructions to write your report

## MY TRAINING PERIOD

### INTRODUCTION

- self introduction
- presenting the theme
- the parts of the development
- transition sentence

#### Part 1

Link word and answer the questions about the firm  
transition sentence

#### Part 2

Link word, information about the tutor  
Transition sentence

Part 3 Link word, answer the questions about the training period  
transition sentence

#### Conclusion

I should say that.....

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